



Exhibitor Opportunity
Greenleaf Center for Servant Leadership
Greenleaf Healthcare Conference
Frontier Airlines Center, Milwaukee, Wisconsin
October 26-27, 2010

We invite you to exhibit your program, product, or service at the Greenleaf Center's Healthcare Conference on October 26-27, 2010 at the Frontier Airlines Center (FAC) in Milwaukee, Wisconsin. The Greenleaf Center's Conference provides the opportunity for servant-leaders and those interested in servant leadership to meet each other, learn about servant leadership resources, and be inspired by outstanding speakers and workshop leaders. Approximately 200 individuals are expected to attend.

As an exhibitor for the 2010 Greenleaf Center Healthcare Conference, your organization will receive recognition on the Greenleaf Center's website, as well as at the conference. You will receive a 8' skirted table, signage, one conference attendee badge, and complimentary continental breakfasts. We will be happy to place one piece of marketing material from your organization in the bags given to conference attendees. All exhibitors will be furnished an attendee list after the conference is concluded. If additional members of your exhibit team wish to attend conference sessions, they may register for the conference at the "Member" rate.

Set-up will begin at 7:00 am on October 26, and break-down must be before 6:00 pm on October 27. There is a parking fee per day at the Frontier Airlines Center and at other off-side parking facilities, which will be each exhibitor's responsibility.

There is a limited number of exhibitor opportunities available on a first come, first served basis. The Exhibitor Application and Exhibitor Guidelines and Policies are attached.

We look forward to your participation in this exciting event, which will feature great sponsors, interesting exhibitors, fascinating keynote speakers, thought-provoking workshop leaders, and great food!

FOR MORE INFORMATION regarding your Exhibitor Package, please contact Chris'e Van Meter at 317-669-8050 x.32 or email at chrisjo@greenleaf.org.



Exhibitor Application

Complete and Return by October 1, 2010 / Attn: Chris'e Van Meter

- Yes, my organization wishes to exhibit at the Healthcare Conference of the Greenleaf Center for Servant Leadership in Milwaukee in October 2010 as noted below. My signature signifies my commitment to pay for the exhibitor opportunities stipulated herein, and that I agree to all the Exhibitor Guidelines and Policies:

Signature: _____ Date: _____

Exhibitor Opportunities: Exhibitor applications must be received by October 1, 2010. Exhibit space will not be assigned until payment is made in full. The Greenleaf Center reserves the right to resell and/or to reassign exhibit space at its sole discretion for reservations that are not paid in full by October 15, 2010.

EXHIBITOR INFORMATION	Price	Check (✓)	Signage & YES/NO
EXHIBITOR REGISTRATION	\$800.00		
EXHIBITOR REGISTRATION AFTER October 15, 2010	\$950.00		

PAYMENT INFORMATION: Exhibit requests must be received by October 1, 2010. Exhibit space is limited to 11 exhibitors and not all applications will be accepted. You will be notified of acceptance by October 8, 2010. Payment must be made by check or credit card by October 15, 2010. Payment must be made in US dollars drawn on a US bank. For tax reporting, the Greenleaf Center is a 501(c)(3) tax-exempt organization (Tax ID#04-6122305). Please FAX this form to Chris'e Van Meter at 317-669-8055.

Contact Name: _____

Organization: _____
(Please print name exactly as you would like it to appear on all event materials.)

Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____

Email: _____

Exhibitor Staff Badges: _____
(Please print name exactly as you would like it to appear on badge.)

PAYMENT: PLEASE MAIL CHECKS TO THE GREENLEAF CENTER, 770 PAWTUCKET DRIVE, WESTFIELD, IN 46074. PLEASE MAKE CHECKS PAYABLE TO THE GREENLEAF CENTER. IF YOU WISH TO PAY WITH A CREDIT CARD, PLEASE CALL CHRIS'E VAN METER AT 317-669-8050 x.32

FOR MORE INFORMATION: Please call Chris'e Van Meter at 317-669-8050 x.32 or email chrisjo@greenleaf.org

Installation and Dismantling of Exhibits: Installation may begin at 7:00 am on October 26, 2010 and dismantling must be completed by 6:00 pm on October 27, 2010. If the exhibitor fails to remove the exhibit, it will be removed at the exhibitor's expense.

Freight Shipments: Due to limited storage space, the Greenleaf Center cannot receive exhibit packages or freight. Exhibitors will be responsible for contracting a drayage service for all exhibit freight and packages.

Telephone, Internet Services, Electrical and Audio-Visual Requirements: These services must be ordered at the time of acceptance of application. For a price quote on these items, please contact Chris'e Van Meter at 317-669-8050 x.32 or email chrisjo@greenleaf.org

Fire and Safety Regulations: All local regulations will be strictly enforced and the exhibitor assumes all responsibility for compliance. All decorations and display equipment must be fire proof. No combustible materials can be stored in or around the exhibit space.

FAC Security: The exhibit space will not be locked after hours. Exhibitors are advised to properly insure their property, which will remain in the possession and custody of each exhibitor at all times. No firearms are allowed.

Agreement between the Greenleaf Center and FAC: The exhibitor agrees to comply strictly with the terms and conditions contained in the agreement between the Greenleaf Center and the FAC regarding the exhibit premises.

Exhibitor Addendum: The exhibitor assumes all responsibility for any and all loss, theft, or damage to exhibitor's displays, equipment, and other property while on FAC premises and hereby waives any claim or demand it may have against the Greenleaf Center or its affiliates arising from such loss, theft or damage. In addition, the exhibitor agrees to defend, indemnify and hold harmless the FAC from and against any liabilities, obligations, claims, damages, suits, cost and expenses, including, without limitation, attorney's fees and costs, arising from or in connection with the exhibitor's occupancy and use of the exhibition premises or any part thereof or any negligent act, error or omission of the exhibitor or its employees, subcontractors, or agents.

I have read and agree to the terms and conditions of this agreement as stated herein. My signature on the Exhibitor Application form indicates that I will abide by the Guidelines and Policies as requested by the Greenleaf Center and the host venue.

Print Name

Title

Company or organization

Signature

Date